



<b>Document Title:</b>	ARTP Corporate Member Standards and Agreement
<b>Target Audience:</b>	ARTP Corporate Members ARTP MLC ARTP Board
<b>Author(s):</b>	Daniel Hutchings and Matthew Rutter
<b>ARTP Committee(s):</b>	ARTP MLC
<b>Release date:</b>	July 2024
<b>Current Version:</b>	1.0
<b>Review Date:</b>	July 2027



## Contents

1. Introduction .....	2
2. ARTP Aims and Objectives .....	2
3. Our Expectations.....	3
4. Breach of Expectations.....	3
5. Corporate Member Agreement .....	4



# ARTP Corporate Member Standards and Agreement

## 1. Introduction

We value our relationship with each corporate member. You play a vital role in advancing technology and sustaining excellent clinical standards in both diagnostic and therapeutic technology within the Respiratory and Sleep specialty. This agreement outlines the expectations of the ARTP which fall in line with our principles and values.

## 2. ARTP Aims and Objectives

To advance for the public benefit the service and practice of Respiratory Physiology and Sleep Science inclusive of allied subjects by:

- Delivering and promoting education and training programmes to ensure competence to practice.
- Establishing relevant standards of practice
- Promoting research and audit
- Promoting advances in diagnostic, treatment and care of patients with respiratory disease.
- Communicating with all stakeholders
- Representing the interests of practitioners at all levels

We play a vital role as the guardian organisation for respiratory and sleep diagnostic and interpretation within the UK. We pride ourselves on promoting and maintaining clinical standards in the performance and delivery of respiratory and sleep measurements. We, therefore, expect corporate members endorsed by ourselves to carry out your business in line with the values and aspirations mentioned within this document. We expect you as a corporate member to act with the highest ethical standards and commitment to each associated client.

ARTP is the principle professional organisation in the UK for practitioners working in respiratory and sleep physiology and technology. As an association we:

- Develop training strategies, training materials, organise and run national training courses and meetings for members.
- Hold a major national annual conference (and offer preferential rates for members)
- Provide the only national professional examinations and accreditation for practitioners in the performance and interpretation of spirometry and respiratory function testing.
- Produce 'Inspire journal' – the official journal of the ARTP and 'SNEWS' newsletter – a publication discussing all things relating to sleep.
- Circulate national job vacancies.
- Publish guidelines and standards for good practice in the performance of respiratory measurement, often in conjunction with other relevant organisations and professional bodies.



- Fund grants to enable members to attend important national and international meetings and courses.
- Work closely with lung function equipment corporate members and respiratory pharmaceutical companies.
- Work closely with the NHS Executive and the department of Health in formulating policy and in the strategic direction of the profession.
- Have a close involvement with Assembly 9 of the European Respiratory Society.

### **3. Our Expectations**

In line with our aims and objectives we expect our corporate members to conduct their business with exceptional professionalism, transparency, values and ethical principles. Therefore, our expectations of being a listed corporate member are:

- Corporate member companies and representatives of companies conduct themselves and their business professionally and ethically.
- Maintain communications with all service users in relation to changes which may impact the service user's ability to carry out their roles effectively and to a standard provided by the corporate members' service.
  - As addition to the above, agree to maintain close communication with the ARTP MLC and clients of any supply changes which have the possibility to affect the delivery of services within a suitable timeframe.
- To uphold the contract made between the corporate members and the service users. In line with our objectives, we will work closely with corporate members to articulate this between themselves and the service user.
- Take an active role in innovation and product development with their own products. As a specialty we understand corporate members are always developing services and products. Our expectations mean that the corporate members maintain close relationships with the service users and ARTP MLC committee to support the integration and education of changes and new products/services.
  - In line with the above, we hope as a corporate member you strive for certifications such as ISO 9001 and comply with UKCA marketing for strength in the UK market.
- We want to work closely with corporate members who hold their reputation in high regard for fair dealings and quality of delivery. Therefore, we expect all corporate members to liaise directly with service users to support their experience with services or equipment.

### **4. Breach of Expectations**

We expect relationships with service users to be paramount to your company. As such, if the service user believes the agreement between corporate member and service user is not met and at the discretion of the ARTP MLC, we may begin a review process with the manufacturer.

If following our review process, we fail to identify progress or intent to resolve the issues, ARTP maintain the position to remove the company from the corporate membership listing without refund of joining fee. The company will also be subject to an extended review should there be a desire to re-join on a corporate membership.



## 5. Corporate Member Agreement

By signing this agreement, you are agreeing to adhere to the expectations mentioned above and the possible outcomes if the standards are not met. This agreement will stand for the duration of your membership. Should any changes be made during your membership, you will be notified of the changes and will be asked to complete a revised agreement.

Corporate Member:

Name of Company Member:

Signature of Company Member:

X

Date of Corporate Membership start:

Please return completed agreements to [admin@artp.org.uk](mailto:admin@artp.org.uk)



## Document Approval Table

<b>Approved by:</b>	ARTP Board
<b>Contributing Committees</b>	ARTP MLC
<b>Document Author(s):</b>	Daniel Hutchings and Matthew Rutter
<b>Version Author (s)</b>	Daniel Hutchings and Matthew Rutter
<b>Release date:</b>	July 2024
<b>Current Version:</b>	1.0
<b>Review Date:</b>	July 2027
<b>File name:</b>	ARTP Corporate Member Standards and Agreement

This document was produced by the ARTP, for the use of the organisation and its members. Any individual or organisation wishing to use or reproduce this information, needs to have sought permission from ARTP. Appropriate acknowledgment and reference should be demonstrated in any related documentations.



ARTP c/o Executive Business Support  
Unit E1, City Wharf, Davidson Road,  
Lichfield, Staffordshire WS14 9DZ  
Tel: 01543 442141 Fax: 0121 355 2420  
e-mail: [admin@artp.org.uk](mailto:admin@artp.org.uk)  
[www.artp.org.uk](http://www.artp.org.uk)